



3 GILBERTS LANE
HIGHWORTH SN6 7FB
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www.highworthtowncouncil.gov.uk

**PLANNING MEETING MINUTES
TUESDAY 4th June 2024**

Present:	
Councillors:	J Murphy (Chairman), S Apps, G Dennis, P Newton-Smith, G Olley, K Saunders and R Williams
Town Clerk:	D Rose
Assistant Town Clerk:	C Haines
Members of the Public:	4
Apologies:	Councillor I Durnin Duffy (Family Commitments)

		Action
1	ELECTION OF CHAIRMAN: RESOLVED by Councillor K Saunders and Seconded by Councillor G Olley that Councillor J Murphy be appointed as Chairman. Voting was unanimous; Councillor J Murphy was duly appointed and took the Chair.	
2	DECLARATIONS OF INTEREST: None	
3	ELECTION OF DEPUTY CHAIRMAN: RESOLVED by Councillor K Saunders and Seconded by Councillor G Olley that Councillor S Apps be appointed as Deputy Chairman. Voting was unanimous and Councillor S Apps was duly appointed.	
4	PUBLIC QUESTION TIME (Maximum 10 Minutes) & CORRESPONDENCE: A member of the public commented on the following: a) The May Day event was fantastic and would like to pass on their thanks to all involved. b) Highworth has residents who have pride in the town and are concerned how the town has started to decline, appreciate there are financial constraints, however the weeds in gutters and on pavements are becoming a problem. Is there a way we can improve the aesthetics of the town?	

PL.1



	<p>The Chairman explained Swindon Borough Council (SBC) is not full filling their obligations and are trying to devolve more services on to Highworth Town Council.</p> <p>The Town Clerk confirmed a seasonal member of staff has been taken on to help with the workload and discussions are ongoing with SBC about the transfer of services.</p>	
5	<p>MINUTES OF THE MEETING:</p> <p>RESOLVED to confirm and sign the Minutes of the Extra Ordinary Planning Committee Meeting Tuesday 14th May 2024.</p>	
6	<p>TERMS OF REFERENCE:</p> <p>RESOLVED by Councillors to re-adopt the Terms of Reference. Voting was unanimous and the Terms of Reference was adopted.</p>	
7	<p>PLANNING PROTOCOL:</p> <p>RESOLVED by Councillors to re-adopt the Planning Protocol with a minor amendment. Voting was unanimous and the Planning Protocol was adopted. The Town Clerk is to share with SBC planning department.</p>	DR
8	<p>PLANNING PERMISSIONS AND REFUSALS:</p> <p>PERMISSIONS:</p> <ul style="list-style-type: none"> a. S/24/0036 RACH – Alteration, conversion, and partial demolition of existing barns to provide 1 no. dwelling and associated ancillary development: Starveal Barn, Coleshill Road, Highworth Councillors Recommend Refusal b. S/LBC/24/0139 LZWI – Internal and external works to property: 14B, 14 Stonecroft, 14 Brewery Street, Highworth SN6 7AJ Councillors Recommend Acceptance c. S/HOU/24/0376 NICL – Erection of detached timber garage and timber summer house: 36 Westrop, Highworth SN6 7HJ Councillors Recommend Acceptance d. S/LBC/23/0665 JAPE - Addition of handrails to the right-hand side of the front entrance door and the right hand side of a side access door. 43 And 44 High Street, Highworth Swindon SN6 7AQ Councillors Recommend Acceptance e. S/HOU/24/0491 LZWI – Erection of a detached garden room: 21 Knowlands, Highworth SN6 7NB Councillors Recommend Acceptance <p>REFUSALS: None</p>	
9	<p>PLANNING APPLICATIONS:</p> <p>S/RES/24/0519 RACH – Approval of Reserved matters pursuant to Outline planning permission (S/OUT/20/1046 SASM) for the erection of up to 60 no. dwellings and associated</p>	

	<p>works Appearance, Landscape, Layout and Scale: Land Off Shrivenham Road, Highworth. Councillors Recommended Refusal due to the following concerns:</p> <ul style="list-style-type: none"> a. As part of the outline planning application there was a requirement to upgrade the path on the western boundary of the site. There does not appear to be a access point to this pathway and any detail of the upgrade. b. Heat pumps should be on all properties, not just on the gold homes. c. Solar Panels should be provided on all properties not just those South facing. d. Damage to the existing hedgerow on the eastern boundary needs protecting and there are concerns of extensive damage that will have an impact on wildlife. e. There doesn't appear to be any wildlife corridors. f. In terms of materials there is no requirement for constituted stone which is a characteristic of the area, this reflects the Highworth Design Code document. g. Due to the typography of the land and the addition of 2.5 storey properties and the proposed locations being on the higher ground this will have an overbearing impact and be clearly visible on the road which is the entrance to the town. h. The hedge in the corner of the southwestern boundary requires tree planting to create a continuous buffer. 	
10	<p>MEMBERS' BUSINESS:</p> <p>None</p>	
MEETING CLOSED AT 19:31 PM		

Signed:

Date: