



Highworth Town Council

Council Offices
3 Gilberts Lane
Highworth
Swindon
Wiltshire
SN6 7FB

Town Clerk: Mrs D Rose
01793 762377

admin@highworthtowncouncil.gov.uk
www.highworthtowncouncil.gov.uk

10th July 2024

To Councillors: K Smith (Chairman), I Durnin-Duffy, N Gardiner, A Houghton, N Key, J Murphy, K Saunders and S Weisinger

You are summoned to a **face to face** Meeting of the **FINANCE & GENERAL PURPOSE COMMITTEE** on **TUESDAY 16th July 2024** at 7:00pm in the Council Chamber, 3 Gilberts Lane, Highworth SN6 7FB.

Yours faithfully
D.Rose
TOWN CLERK

AGENDA

- 1. Apologies and Declarations of Interests**
To receive any Apologies and any Declarations of Interests
(Members are reminded that at the start of the Meeting they should declare any known interests in any matter to be considered and during the Meeting if it becomes apparent that they have an interest in the matters being discussed)
- 2. Public Question Time & Correspondence**
Members of the Public are given a period not exceeding 10 Minutes to ask Councillors questions or submit comments and to receive any correspondence
- 3. Minutes of the Meeting and Matters Arising**
To confirm as a true record the Minutes of the Finance & General Purpose Meeting held on Tuesday 18th June 2024 and address any Matters Arising from these Minutes
- 4. Outstanding Actions**
To review outstanding actions from F&GP Committee
- 5. Accounts**
To accept the Accounts including Market Accounts and authorise payments
- 6. Members Business**
To note Members Business

**Members of the Public and Press are invited to attend this Meeting, however, participation in the debates is not permitted.*