Representation Form

SWINDON BOROUGH COUNCIL	**Swindon Borough Council Local Plan** Publication Stage (Regulation 18) Draft Local Plan Representation Form	**Ref:** **(For official use only)**

Please return to Swindon Borough Council by 23:59pm Monday 13th October 2025

By E-mail to: SwindonLocalPlan2043@swindon.gov.uk or
By post to: Planning Policy Team, 5th Floor, Swindon Borough Council, Civic Offices, Euclid St, Swindon, SN1 2JH

For your comments to be taken as a formal submission you are required to state your name and address. In line with the Data Protection Act 2018, Swindon Borough Council will treat and protect your data in accordance with the Act. If you wish to withdraw or amend your personal data, you will need to contact Swindon Borough Council's Planning Policy team either by email (SwindonLocalPlan2043@swindon.gov.uk) or in writing: Planning Policy Team, 5th Floor, Swindon Borough Council, Civic Offices, Euclid St, Swindon SN1 2JH. For further information on how your data is handled please visit https://www.swindon.gov.uk/directory_record/23261/planning_policy_privacy_notice

Please note it is not possible for representations to be anonymous. Your comments and your name (and organisation/job title, if relevant), will be publicly available.

This form has two parts –
Part A – Personal Details: need only be completed once.
Part B – Your representation(s). Please fill in a separate Part B sheet for each representation you wish to make.

Part A

1. Personal Details*		Agent's Details (if applicable)

**If an agent is appointed, please complete only the Title, Name and Organisation (if applicable) boxes below but complete the full contact details of the agent in 2.*

Title	MRS	
First Name	DEANNE	
Last Name	ROSE	
Job Title (where relevant)	TOWN CLERK	
Organisation (where relevant)	HIGHWORTH TOWN COUNCIL	
Address Line 1	3 GILBERTS LANE	
Line 2	HIGHWORTH	
Line 3		
Line 4		
Post Code	SN6 7FB	
Telephone Number	01793 762377	
E-mail Address	Clerk@highworthtowncouncil.gov.uk	

2. Request for further notification

Do you wish to receive notifications about the progress of the Local Plan, including future consultation updates, submission of the Plan for examination and adoption of the Plan?

Yes [X] No [ ]

If you have selected yes, notifications will be sent via email where an email address has been provided.

How did you **first** find out about this consultation?

Council e-newsletter	[ ]	Other social media	[ ]	Local newspaper (printed)	[ ]	Don't remember	[ ]
Council social media	[ ]	Local news website	[ ]	Local Radio	[ ]	Council Website	[ ]

Other (please specify): _____

Part B – Please use a separate sheet for each representation

Name or Organisation:

3. To which part of the Local Plan does this representation relate?

Chapter	Policy HL5 Page 120 Para a.	Policies Map		Evidence base document e.g. the Sustainability Appraisal	

If selecting chapter, please note policy number and paragraph number if applicable.

4. COMMENTS

Please set out your comments below. Please be as precise as possible.

HL5: Community Infrastructure – says

1. Development proposals that generate a need for community infrastructure must:
a. ensure that the infrastructure, including enhancement or extension of existing infrastructure, is provided by direct provision on-site. Where clear evidence demonstrates that this cannot be achieved, a financial contribution will be taken in-lieu;
b. ensure that infrastructure is operational no later than the appropriate phase of development for which it is needed; and
c. set out how the long-term management and maintenance of infrastructure will be achieved

(Continue on a separate sheet /expand box if necessary)

5. CHANGES

Please set out the changes you consider are needed. It will be helpful if you are able to put forward your suggested revised wording of any policy or text. Please be as precise as possible.

HL5: Community Infrastructure – reword as below:

1. Development proposals that generate a need for community infrastructure must:
a. ensure that the infrastructure, including enhancement or extension of existing infrastructure, is provided by direct provision on-site. Where clear evidence demonstrates that this cannot be achieved, a financial contribution will be taken in-lieu **and ring fenced to the locality of the development to which it affects,**
b. ensure that infrastructure is operational no later than the appropriate phase of development for which it is needed; and
c. set out how the long-term management and maintenance of infrastructure will be achieved

(Continue on a separate sheet /expand box if necessary)

Please note *in your representation you should provide succinctly all the evidence and supporting information necessary to support your representation and your suggested change (s). You should provide succinct responses that set out the changes you suggest in a few sentences. You should not assume that if sending through significant amounts of information it will be summarised. If sending any documents through you will need to provide a summary that will be considered.*